



## 2020 – 2021 Enrollment Application

STARTING DATE: \_\_\_\_\_

*To enroll your child, please submit all pages in this packet along with the one time \$100 application fee.*

CHILD'S NAME: \_\_\_\_\_

BIRTH DATE: \_\_\_\_\_ AGE \_\_\_\_\_

PARENT NAME: \_\_\_\_\_ PHONE \_\_\_\_\_

PARENT NAME: \_\_\_\_\_ PHONE \_\_\_\_\_

MAILING ADDRESS: \_\_\_\_\_

EMAIL ADDRESS FOR SCHOOL CORRESPONDENCE: \_\_\_\_\_

Circle the days of the week that your child will attend:

MONDAY    TUESDAY    WEDNESDAY    THURSDAY

Circle your tuition rate:

4 days/week: \$450/month  
3 days/week: \$340/month  
2 days/week: \$230/month  
1 day/week: \$150/month



PREVIOUS SCHOOL ATTENDED:

Name/Location \_\_\_\_\_ Dates: \_\_\_\_\_

Please tell us how you heard about us: \_\_\_\_\_

What stage of potty training is your child in?

\_\_\_\_\_

What are your hopes/expectations for your child while attending Knowledge House?

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Is there anything you would like us to know about your child that would help us meet his/her needs better?

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

On a scale of 1-10 with 10 being the most important, how would you rate the importance of the following experiences for your child during this school year?

Socialization	1	2	3	4	5	6	7	8	9	10
Academics	1	2	3	4	5	6	7	8	9	10
Play	1	2	3	4	5	6	7	8	9	10
Self-reliance	1	2	3	4	5	6	7	8	9	10

Do you give permission for your child's picture to be used on the school website/facebook/blog? YES NO



# Health, Emergency and Release

AUTHORIZED PERSONS: to pick up your child from school in the event that you cannot do so.

Name: \_\_\_\_\_ Phone: \_\_\_\_\_

Relationship: \_\_\_\_\_

Name: \_\_\_\_\_ Phone: \_\_\_\_\_

Relationship: \_\_\_\_\_

Names of anyone prohibited from picking up your child. \_\_\_\_\_

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## HEALTH

- PLEASE LIST ALLERGIES/DRUG REACTIONS \_\_\_\_\_
- CHRONIC ILLNESSES: \_\_\_\_\_
- REGULAR MEDICATIONS: \_\_\_\_\_

Please list any other health concerns regarding your child: \_\_\_\_\_

Children will not be permitted to attend school under the following conditions:

- ❖ Fever of 101F degrees or higher. Temperature must be normal for 8 hours (without medicine) before returning to school.
- ❖ Vomiting
- ❖ Diarrhea
- ❖ Conjunctivitis (pink eye)
- ❖ Excessive mucus type runny nose
- ❖ Lice/nits

## EMERGENCY PROCEDURES

In the event of an emergency, we will make every attempt to contact you through the information provided to the school. It is your responsibility to inform the school of any changes in your contact information.

I hereby give consent for (child) \_\_\_\_\_ to be given emergency treatment and transport for medical, surgical and hospital care for my child by a licensed physician, hospital or emergency professional.

SIGNATURE: PARENT/GUARDIAN \_\_\_\_\_ DATE \_\_\_\_\_



## School Enrollment Policies

I understand and agree to the following terms and conditions of my child's enrollment in Knowledge House Montessori Preschool.

1. I understand that there is a one-time non-refundable application fee of \$100 due the time of enrollment. This fee is for new student enrollment and is not required for returning students at the start of a new school year.
  2. A late fee will be charged for payments received after the 5<sup>th</sup> of the month. NSF/Returned checks will accrue a charge of \$30. We accept checks, cash and automatic payments that can be set up through your bank's automatic bill pay system.
  3. Tuition is payable regardless of student absence, school breaks and holidays. We do not give discounts or credit for days that the child is unable to attend due to illness, vacations etc
  4. Tuition not paid within 2 weeks of due date may result in forfeiting enrollment. Please contact us if you need to make a special arrangement regarding a payment.
  5. Should you choose to withdraw your child before the end of the year, we require 30 days' notice.
  6. Children must be dropped off and picked up on time. Students may be dropped off at school no earlier than 5 minutes prior to class start time. A charge may be applied for children picked up late at a rate of \$1 per minute.
  7. Interest on past due accounts will accrue at a rate of 1.5% per month.
  8. Trial period: New children are considered to be on a trial basis for a period of 2 – 8 weeks, depending on their frequency of attendance . If a child has behavior issues or is simply not ready for our environment we will discuss options with you. Children who threaten the safety of themselves or others will be asked to leave their program.
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*I have read and agree with the Enrollment policies of Knowledge House Montessori.*

*I have read and agree to the Parent Handbook policies of Knowledge House Montessori.*

**PARENT/GUARDIAN**

**SIGNATURE:** \_\_\_\_\_

